



NETWORK LEADERSHIP GROUP (NLG) MEETING MINUTES

DATE: Wednesday 28th January 2015

TIME: 10.05am start

VENUE: St Andrews Church, Balclutha

CHAIR: John MacDonald

MINUTES: Kelly Mitchell

PRESENT:

Heather Casey	Southern DHB Provider Arm	Tom Scott	Population/Public Health Representative
Karen Ramsay	Southern DHB Provider Arm	Clive McArthur	Southland Representative
Dr Brad Strong	Southern DHB Provider Arm	Kerry Hand	Dunedin Representative
Tracey Wright Tawha	NGO Sector	Ilona Weekley	Central-Lakes Representative
Thomas Cardy	NGO Sector	Helen Algar	Waitaki Representative
Grant Cooper	Consumer Representative	Mike McIlraith	NZ Police
Johnnie Potiki	Consumer Representative	Sue Gale	Ministry of Social Development
Sandy Dawson	Family Representative	Val Williams	South Island Alliance
Kaylene Holland	Family Representative	Graeme Thompson	Southern DHB Maori Health Directorate
Hineroa Hakiaha	Southern DHB Maori Health Directorate	Hata Temo	Kaumatuā - Southern DHB
Dr Nicole Coupe	Maori Health Representative	Judy Walker	Southern DHB Planning & Funding
Tracey Potiki	Iwi Representative	Richard Harris	Southern DHB Planning & Funding
Dr Keith Abbott	PHO/GP Representative	Sandra Boardman	Southern DHB Planning & Funding

APOLOGIES

Gary McClintock	Special Education
Makoni Pulu	Pasifika Representative

WELCOME AND INTRODUCTIONS					
NLG members were welcomed with a Mihi from Southern DHB Kaumatua Hata Temo followed by NLG members and visitors introducing themselves.					
INWARDS CORRESPONDENCE AND TABLED DOCUMENTS			ACTION(S)	RESPONSIBLE	BY WHEN
<ul style="list-style-type: none"> Project Plan Drafts - Workforce Development & Stepped Care Model Implementation Plan for Hāpai te Tūmanako NLG Terms of Reference NLG Register of Interest Implementing Raise HOPE Milestone 3 Measuring Success NLG Membership List Meeting Protocols 					
MINUTES OF THE LAST MEETING			ACTION(S)	RESPONSIBLE	BY WHEN
No Prior Meetings held					
1. BUSINESS			ACTION(S)	RESPONSIBLE	BY WHEN
1.1	Raise Hope Implementation Plan Overview and Update	<ul style="list-style-type: none"> Sandra Boardman, Executive Director Southern DHB Planning and Funding and Judy Walker Southern DHB Planning and Funding Mental Health & Addictions Portfolio Manager made a presentation updating the progress of Raise Hope Positive response after the publishing of the SDHB original Hāpai te Tūmanako – Raise HOPE strategy in 2012 2012-2014 – not a great deal happened from the implementation plan but ready now to implement Hāpai te Tūmanako – Raise HOPE Implementation Advisory Group (IAG) developed a district wide model to connect with services on the ground Hāpai te Tūmanako – Raise HOPE Implementation Plan 2014-2019, an immediate road map, formatted with milestones/timeframes/implementations and actions Resourcing - how it looks. The team - John, Kelly, Richard, Judy Question raised- around Person Focus, Child & Youth, and including other groups 	Three geographic areas to be set up and chairs elected. First meeting to be held within the next three months (note Future Directions is already in place)	Judy, Richard, Kelly, John	May 2015

		<ul style="list-style-type: none"> Why we are here - a robust debate and challenge is encouraged in a constructive way 			
1.2	John MacDonald Introduction	<ul style="list-style-type: none"> John introduced himself and explained his role and previous experience and expectations from the group and meetings Meeting Rules were discussed and agreed upon Conflicts of Interest were discussed and clarification of what a conflict of interest is was asked for 	Provide a description of Conflict of Interest	Judy, John	Next NLG meeting 11 March 2015
1.3	NLG Terms of Reference	<ul style="list-style-type: none"> Issue raised regarding absence of the Youth Consumer Representative. Work is underway to recruit - hope to have someone for the next meeting It was agreed that support outside the meeting was important for the Youth Consumer representative and that someone act as a support person for them in the meetings also A question was raised on how public the forum was. The business of the NLG absolutely discoverable via OIA, some projects may be confidential A matter was raised re the work already completed around the values and it was felt that there was not a feeling of Maori thinking in the values or ethics of work It was suggested that a format for reporting be supplied for the next meeting for the group to discuss The Conflicts of Interest Register was distributed and handed back, those who haven't handed theirs back are to fill out once emailed this week The four geographic areas were discussed and how soon they can be started, Judy Richard and Kelly will liaise with these areas to get set up and started - it is a priority. Some areas already have a network eg. Future Directions Southland Meetings in the future were discussed and it was agreed for building relationships that the next two meeting if possible will be face to face in Balclutha. It was discussed about length and what will have been done by then. Will know more next week and will confirm place, date and time Planning and Funding now produce a regular Raise Hope newsletter which will also be distributed to the NLG group, and wider sector Photo of the NLG group was taken - will be in the next newsletter 	<p>Youth Representative identified and approached</p> <p>NLG Reporting Format against work programme Email Register of Interest to members who didn't hand in hard copy</p> <p>Next NLG meeting to be confirmed and members contacted</p>	<p>Richard, Judy</p> <p>Richard, Judy Kelly</p> <p>Kelly</p>	<p>Next NLG meeting 11 March 2015</p> <p>Next NLG meeting 11 March 2015 By next meeting 11th March 2015</p> <p>By 5 February 2015</p>
1.4	Implementation Action – Workforce Development Draft Project plan	<ul style="list-style-type: none"> Presentation made by Richard and Val regarding the workforce project plan Val discussed her involvement in the project and her networks including the South Island Alliance, Te Pou, Matua Raki and Werry Centre Discussion around the data that Val presented from last year's provider survey, Val hopes to have more detailed information for the next meeting The Southern DHB data from the National Conference has already been reviewed and just needs to be tidied up and formatted, this will support the project - hope to 			

		<p>have available for the next meeting</p> <ul style="list-style-type: none"> • A discussion around how useful these surveys are as it is only from those who actually completed them, people are often working under other employment titles also. Different regions have different challenges, language may need to change • The Raise Hope document is about moving to the community • Need to look at what is out there as communities may already have some good groups up and running • It was discussed that we need to look to the Maori Community more around what is done to make a difference in the community around mental health • It was noted that there may be a fear around the table; we need to agree on the vision and process and move to how we are going to get there. A need for a sound process for a workforce plan • Need to decide and have the courage to get onto it, the plan may not be perfect but need to see engagement and move it and the delivery of services will come • Discussion around data and what we can capture and will not be captured • A need to further develop a model of care and come back with a singular vision, and to understand the needs of our people and be prepared to take a risk • Richard touched on Primary and child and youth services not being covered in the Te Pou led workforce survey and census, but they are in scope for this project, the project workgroup will need a detailed communication strategy – who to talk to/about and what tools to use (Survey Monkey was mentioned) 			
1.5	Implementation Action – Stepped Care Model – Draft Project Plan	<ul style="list-style-type: none"> • Presentation made by Richard and Judy regarding the stepped care project plan • Design and deliver services in a stepped care plan/model, make modifications as a group • A question was raised as to what the impacts on services will be and what does it mean for pathways of care. How will it impact on the service design and configuration? For matched up care what is the process, by who and whose measuring stick • Stepped Care was broken down and explained as a basic sensible population model. Match the step care to the level of client need; Questions were raised around how to put the services in the stepped care model (triangle) • A discussion around client needs and what kind of services and support the client will need and where they will fit, and that stepped care needs to be client centered and Kaupapa based • A name change was suggested Southern Stepped Care with a Maori word to bring it all together? • An explanation was given as to the stepped care model working in the community • It was agreed that all questions raised should be answered soon as it should be a model decided on by the group • Discussion around how the project working group would be formed and some ideas around how the stepped care model could be framed/detailed eg: Geographic areas. Also discussed how regions have different demographics and needs 			

		<ul style="list-style-type: none"> Some areas may be too large and diverse, it needs to be community based and personal to the community to promote buy in from them. Some people may just need to be empowered rather than need a service. A need for knowledge and promotion around and well being The new Southern DHB Southern Strategic Health Plan will be tabled at the next meeting It was decided that we may need our own model in more detail; did the NLG want us to come back or email the plan to describe what the step care model plan? Questions were raised around who will be consulted for input, community involvement, barriers and a change of language. It was suggested that a glossary be prepared so we are all on the same page It was discussed as to how Whānau Ora can be utilized as it has some really great principals. Networking care with Whānau Ora 	Updated project plan (including glossary) sent to NLG members. Stepped Care information to be sent to NLG members	Richard, Judy	Next NLG meeting 11 March 2015
1.6	Implementation Action – What does success look like?	<ul style="list-style-type: none"> Presentation made by Judy regarding the project ‘What does success look like?’ Current Status - number of challenges Better Health and Wellbeing - how do we measure this? Evaluation components will be detailed in each project plan Indicators need to be more community based than clinical? Review the Southern DHB Alcohol Use Strategy, other groups are collecting data. Police, work and income for example Need to decide on a model before we can decide on how to measure the success and natural KPI's will come out of this once each knows where to sit in the model Fewer KPI's the better Investigate if there is room to weave the Whānau Ora goals <ul style="list-style-type: none"> Aroha - our primary focus is the client/patient Whakapapa - we value the necessity for connectedness and collaboration between provider organisations and other agencies for the good of the client/patient Manaakitanga - we strive to ensure the mana of the client/patient is enhanced Kawa whakaruruhau - we strive to ensure the cultural safety of the client/patient is maintained Te Reo me ōna Tikanga - we recognise the fundamental need for clear, precise and compassionate communication and process Wairua - we recognise the spiritual needs and wellbeing of the client/patient (taken from the Whaiora website http://www.whaiora.org.nz/?q=our-values) Other outcomes measure are being used around the country and in NGOs including WHOQOL (World Health Organisation Quality of Life) Get snapshots – someone talking with people every 6 months. (Surveys/Feedback) Whānau Ora data collection in North Island DHB is called Penelope? It captures the good and the bad around whānau ora – dashboard – it's standard software Need to train the people to collect the data by showing them how it is working, teach them to measure their own success It was noted that outcomes measures can be a valuable tool to improve quality 	<p>NLG members to review the document for further discussion at the next meeting</p> <p>More work to be done on the outcome measures - Planning & Funding will further populate the spreadsheet</p>	NLG members Richard, Judy	Next NLG meeting 11 March 2015 Next NLG meeting 11 March 2015

		<ul style="list-style-type: none"> • Comment was made that providers are already burdened with a great deal of data entry and reporting and that we should be cautious about creating more work • Community Engagement = success 			
2. SUMMARY & CLOSING COMMENTS			ACTION(S)	RESPONSIBLE	BY WHEN
2.1	John MacDonald	<ul style="list-style-type: none"> • Great open and frank discussion • Encouraged everyone to keep coming • If unable to attend please consider sending someone to come along and stand in for you • Lots of really positive talk 			
2.2	Hineroa Hakiaha	<ul style="list-style-type: none"> • Will be responsible for the Mihi at future meetings and would like to thank Hata and Graeme for coming today 			
Meeting Closed at 3:05pm Next meeting tentative 25th February (HAS NOW BEEN CHANGED TO WEDNESDAY 11 MARCH)					