






Hāpai te Tūmanako - Raise HOPE: Network Leadership Group - Work Programme









Progress/Monitoring Reporting 24th June 2015












 Completed





 Underway according to plan

 Behind Schedule

 Scheduled for....

Project	Action	Timeframe	Responsibility	Progress	Progress Narrative
1. Establish 3 Geographical Networks	1.1 Initial Meetings completed in each Geographical Network area	By end of March 2015	Kelly Mitchell Richard Harris Judy Walker		Completed
	1.2 Each Geographic Network has a Terms of Reference and Network implemented		Geographic Network Group		Southland-completed; Waitaki – completed; Dunedin-completed; Central/Lakes – Terms of Reference in progress
	1.3 Chairs to be appointed/elected		Geographic Network Group		Completed
2. Stepped Care Model	2.1 Project Plan for Stepped Care signed off by Planning & Funding	By 11 March 2015	Planning & Funding		Completed 5/2/2015
	2.2 Project Working Group members confirmed	By 11 March 2015	Planning & Funding		Completed
	2.3 Communications Plan Developed	By 1 April 2015	Planning and Funding		Completed
	2.4 Develop a first draft of proposed Stepped Care Model(s)	By 22 May 2015	Project Working Group		Underway
	2.5 Feedback on draft Model	By 26 June 2015	Project Working Group		26/6/2015

	2.6 Final Version of the Stepped Care Model tabled and endorsed by Planning and Funding Director	By 26 June 2015	NLG/ Planning and Funding		26/6/2015
	2.7 Success Measures identified and detailed range of success measures for the implementation of the Stepped Care Model	28 August 2015	Project Working Group		28/8/2015
	2.8 Final Plan completed and signed off by Planning and Funding Director, copies distributed to sector and key stakeholders	30 October	Planning and Funding Executive Director		30/10/2015
3. Workforce Development	3.1 Project Plan for WFD signed off by Planning and Funding	By 11 March 2015	Planning & Funding		Completed 5/2/2015
	3.2 Project Working Group members confirmed	By 11 March 2015	Planning & Funding		Completed
	3.3 Communications Plan Implemented	1 April 2015	Planning and Funding		Completed
	3.4 Collection of relevant data information to support the Workforce Development Plan	26 June 2015	Planning and Funding		Underway
	3.5 Draft Workforce Development Plan completed	7 August 2015	Planning and Funding		7/8/2015
	3.6 Final Workforce Development Plan completed and signed off	28 August 2015	Planning and Funding		28/8/2015
4. Raise HOPE Outcome Measures	4.1 Raise HOPE outcome measures agreed and process in place to commence regular reporting	By 16 March 2015	Richard Harris (Planning and Funding)		Completed 24/6/2015
5. Growing Community- Based Adult Mental Health	4.1 Project set-up	By 22 May 2015	Michelle O'Brien (Planning and Funding)		Project plan has been signed off. Steering Group set up and convened for first meeting. Working group has now met for two meetings.

Rehabilitation Service Options Phase One: development of a proposed strengthened model for adult community based rehabilitation services	4.2 Research best practice/undertake analysis	<i>By 30 June 2015</i>	<i>Michelle O'Brien with support Working Group</i> <i>(Planning and Funding)</i>		<i>In progress</i>
	4.3 Sector wide discussions concerning options for model		<i>Michelle O'Brien with support Steering & Working Group</i> <i>(Planning and Funding)</i>		<i>Mostly complete.</i>
	4.4 Development of proposed draft model	<i>By 31 July 2015</i>	<i>Michelle O'Brien with support Steering & Working Group</i> <i>(Planning and Funding)</i>		<i>In progress</i>
	4.5 Sign-off Executive Sponsors & approval to move to phase two	<i>By 31 August 2015</i>	<i>Sandra Boardman</i> <i>Lexi O'Shea</i>		<i>24 August 2015</i>