

Dunedin Mental Health & Addictions Network

MEETING MINUTES

DATE: 30th March 2017

TIME: 9:30am-
11.00am

VENUE: Pact, Filluel Street, Dunedin

CHAIR: Barb Long CBCT

MINUTES: Trudy Dent SSED Service

PRESENT:

Annabel Millichamp	Ashburn Clinic
John MacDonald	Network Chair
Steve Catty	PACT
Amana Ellinor	Koputai Lodge
Tangi Noomotu	Mirror
Ray Leckie	The Appartment
Judy Walker	Planning & Funding
Johnnie Potiki	SDHB MHAID Service
Maryse Stanton	SDHB MHAID Service
Chris Munro	SDHB MHAID Service
Jo Sinclair	Mosgiel FMH Service
Paul Smith	Artsenta Creative Trust
Roger Mānagi	Public Health South

APOLOGIES

Virginia McCall	HealthCare NZ
Grant Cooper	Otago MH Support Trust
Mary-Ann McKibben	Social Sector Trial
Louise Carr	PACT

MINUTES OF LAST MEETING (25 th February)	ACTION(S)	RESPONSIBLE	BY WHEN
<ul style="list-style-type: none"> Minutes Confirmed. 			
1: MATTERS ARISING			
Ministry of Health Disability Action Plan: Review of MH Act	Was circulated		
Information regarding Integrated Training Hub	To be addressed in the May meeting		
Corrections Contract: Invitation to Stacy Harborow (to come to DN Network meeting	Date to be confirmed		
Alliance Structure http://www.alliancesouth.nz	Link has been sent out/information also available from the SDHB website.		
Invitation to Chris Flemming (CEO) SDHB to come to the DN Network meeting	Letter to be written – as yet not completed.		
PRESENTATION: by Will Mitchell e: Will@healthpoint.co.nz 'Health Point': Linked to Early Mental Health Response Initiative [national, regional and local response program].	Power point presentation to be forwarded with the minutes	Richard Harris	
<p>John MacDonald (Network Chair)</p> <p>Response to questions raised during the meeting held on the 23rd February:</p> <p>Question 1: <i>Who has the mandate within Alliance South/SDHB/CEO to effect [mandate] the changes indicated in the 'Stepped Care Action Plan'?</i></p> <p>Answer: Chris Flemming (CEO) SDHB & Robin Gauld (Chair of Alliance South) Alliance between SDHB and WellSouth Primary Health Network.</p> <p>Question 2: <i>Who is responsible for monitoring progress with the 'Stepped Care Action Plan'?</i></p> <p>Answer: The Alliance group maintain a 'Project Spreadsheet' and a status update monitoring sheet will be circulated by Richard Harris to the Network Groups post Alliance meetings</p> <p>Each Network Group is responsible for maintaining currency with projects and follow-up required.</p> <p>Currently the alliance is reviewing its structure</p>			

<p>Question raised in today's meeting: <i>What is the potential impact of the General Election on the progression of plans associated with the 'Stepped Care Action Plan':</i></p> <p><u>Response provided by Judy Walker:</u></p> <p>There is a 'Convention of Government' that provides for a process that holds any changes/projects and what is maintained [business as usual] or not and the time frame before changes can be completed or discontinued – customary 90 days.</p> <p>Service changes have to adhere to specific protocols – outlined within Government expectations of DHBs. There are clear requirements regarding consultation and level of signoff pertaining to projects. Threshold for Government [minister]level sign off is clear and relates to substantive change)</p>				
2. GENERAL BUSINESS		ACTION(S)	RESPONSIBLE	BY WHEN
Service Opportunities/Concerns	No service issues raised today.			
Dunedin Network meeting calendar	Has been circulated / Is a working document and will be updated accordingly.		Barb	
Karen Ramsay	Providing an update on the 'Healthy Parents Healthy Children project' at the next Network Meeting	27 th April 0930. PACT		
TOR/Chair Person Barb Long/John Macdonald	<p>Recommendation made from the Alliance that the 4 Network groups consider continuity of the Chairperson role to retain currency with the 'Stepped Care Action Plan' projects.</p> <p>Discussion points:</p> <p>Continue annual election process as set out in the current TOR document– doesn't necessarily mean that the person in the role changes</p> <p>Consider change to TOR and have a 2 year timeframe for the Chairperson role</p>	<p>Follow process as set within current TOR</p> <p>Plan: Circulate current TOR NB: Any suggested changes / or confirmation of current document needs to be forwarded to Richard Harris <u>prior to the 27th April</u></p>	Richard Harris	Prior to 27 th April

		<p>Next meeting:</p> <p>(a) Elect Chair person</p> <p>(b) Confirm or update TOR</p>		
<p>Data management Server</p> <p>Barb Long</p>	<p>Barb: Raised the point that CBCT have questioned how long does a server last/where/when/how do changes get made?</p>	<p>Interest group: Contact Barb if want to join discussion about this topic</p>	<p>Barb</p>	
<p>MH awareness Week</p> <p>Ray Leckie</p>	<p>Sub-group planning meetings have commenced – contact Grant Cooper for confirmation of dates.</p> <p>Local Theme: Keep Learning”. National Theme – not yet identified.</p> <p>Funding: Approaching DCC</p> <p>Venue for opening: Considering Toitu</p> <p>Person to open the week: Consider Ian Taylor or Judge Becroft (Children’s Commissioner).</p>	<p>MH Awareness to go on Network Group monthly agenda</p>	<p>Barb/Richard Harris</p>	
<p>MEETING CLOSED: 11.00am NEXT MEETING; 0930-1100; Pact, Filleul Street, Dunedin</p>				